



Minutes of the PTA AGM

5th October 2015

Apologies:

Mel Squire, Sushma Kara

Welcome

- Candace Brooks (Chair) welcomed all present; everyone introduced themselves to the group.
- Candace explained the focus of the Montpelier PTA and some of the items that they have funded over recent years – this includes the infant train, the junior banks and climbing frame.
- All were encouraged to visit the PTA website for further details

2014-2015 Elections

- All those present at the AGM were entitled to vote in the elections according to the constitution. The meeting was quorate, i.e. there were over 35 parents, careers and teachers present.

The 2014-2015 Officer elections were held and the following appointments made:

- Co-Chairs – Candace Brookes and Lorraine Phillips

- Co-Secretaries - Jacqueline Shakespeare and Dina Polydorou
- Co-Treasurers – Tobias Morris and Milena Bazelkova
- Co- Publicity officers – Mark Phillips (will continue to lead the website and twitter) and Filippo Previtali (event posters)
- Social Coordinators – Louise Beitverda and Amanda Ferguson

In the ordinary meetings, the PTA Constitution states that:

- Officers and Class Reps are able to vote on decisions in PTA meetings
- Shadow Officers are not eligible to vote
- Where there is more than one Class Rep in a class, they hold one vote between them
- A quorum of ten members entitled to vote is required at each meeting in order for the meeting to be quorate – this must include a member of staff
- Anyone who is interested in understanding more about the Class Rep role should contact Sarah at sarah@themitchellshouse.com

Financial Report

Since the end of June, the ice cream sales have been the only PTA fundraising. Treasurers report as follows (together with table of profits made by event in 2014-2015):

- Ice Cream sales made £1,461 profit.
- Balance in bank account is £42,447 with one item of sponsorship for fete still due.
- End of financial year for PTA charity was September 30th 2015. All data will shortly be sent to accountants Merchant & Co to produce the 2014-2015 accounts.

- 2013-2014 accounts were submitted on 23rd June 2014 to Charities Commission who confirmed receipt.

Event	Profit for 2014-15
Non Uniform Days (x2)	£ 1,100
International Food Fair	£ 1,900
Disco	£ 3,500
Calendar	£ 3,100
Quiz	£ 1,200
Music Evening	£ 400
Cake Sale	£ 700
Fete	£12,100
Ice Cream Sales	£ 1,500
	£25,500

The PTA voted and agreed to pledge £18k that Mr Rai requested to support the Nursery playground.

It was noted that the shortfall for non-payment of school trips is approximately £3,500 each year. Candace asked the Committee to be mindful that the PTA funding that goes towards the non-payment of school trips means that less funding can be given to the 'frills' as they were termed in the meeting.

PTA Events this school year:

- International Food Fair: 23rd October
- Non-uniform day: 23rd October
- School disco: 11th December
- This year, the children will design their own cards (for the first time)
- Fete: 16th July
- Delia Alfonso will lead the development of the Calendar; Delia asked for support in terms of calendar sponsorship.

Head Teacher's Report

- Mr Rai thanked all parents for their support and understanding with the earlier than planned closure of the school at the end of last term – this enabled the considerable building works over the summer
- Mr Rai recognised the success of the Year 5 Code Club the previous year, but that it was dependent on parent helpers – parents and carers were asked to volunteer to help and to email the school with their availability
- Mr Rai reviewed the plans for the Nursery playground – the committee was asked to support the funding pledge associated with the works.
- The PTA voted and agreed to pledge £10k for the above items.
- The catchment area of Montpelier has now changed and it will be as the crow flies
- Harrison's catering have confirmed that parents will be allowed to build up a debt of £24.50 and then they will receive email and letter notifications; once this time is up, the school is liable for the debt; Mr Rai is working to change this arrangement to advance payments.
- Mrs Connor officially left Montpelier School last week; some parents expressed an interest in giving cards or a donation; it was suggested that these were dropped off at reception; Candace will arrange for a parent mail to be sent out to confirm this.