

**Montpelier Primary School**  
**Minutes of the PTA meeting**  
**Thursday 3<sup>rd</sup> March 2016**

**Apologies:** Melanie Squire. Sushma Kara, Nada Chowdhury

**Welcome**

The Chairs, Candace Brooks and Lorraine Phillips, welcomed all parent and carers. They explained the purpose of the PTA is and how important the funds are that the PTA raise for the school. They also urged new parents to join as many of the committee members have children in the latter part of Key Stage 2.

**Financial Report:**

- Milena explained that it is important to keep a surplus in the bank so that the PTA can pledge funds over the coming year.
- The treasurers' report is included at the end of the minutes:

**PTA Upcoming Events**

- PTA Quiz Disco: The disco was a great success. Candace Brooks explained that she is handing over responsibility for organisation of the event.
- The PTA Quiz will be held on 17<sup>th</sup> March and tickets are now on sale. To date about 90 tickets have been sold (last year 130 people attended).
- Tam confirmed that the Easter Cake Sale is on 24<sup>th</sup> March. Parents are encouraged to fully decorate the cakes that they donate so that the cakes are more appealing to the children and the maximum funds raised.
- The Summer Fete will be on Saturday 1<sup>st</sup> July. Grimshaw estate agents will be sponsoring the event. The organisers are looking for sponsorship for stalls, an email will go out at the end of the week. The organisers (Sushma, Nada and Mel will be stepping down at the end of this yr)
- Candace has been looking into Coop funding. Candace has applied to register as a charity with the Coop (we are yet to hear whether we have been successful). Then every time someone spends money in the store, Montpelier receives a donation. Claire (yr 2 parent) will look into whether we could be part of the Tesco token donation scheme.

**Head Teacher's Report**

- Mr Rai explained that a few companies have been considered for sound paneling the halls. The work is estimated at £14-15k. Mr Rai said that a 30% contribution from the PTA would be appreciated. The work will not take place until the summer.
- The running track for the key stage 2 playground hasn't yet been progressed but will be shortly.
- The IT suite is need of new equipment (incl whiteboards), full costs are not yet understood.
- Plans for the new chickens went on hold because of the bird flu crisis but will be reconsidered April/ May.
- Toilets –there is a variable water pressure on site and ongoing problems with drainage.
- A new gate has been installed along the gate by the year 2 classrooms for the safety of the children.
- Isle of Wight trip (which the PTA supports) – rooms were only allocated to those children where the deposit had been paid. Going forward it is really important that all parents pay the deposit on time.
- A climbing wall will be put on one wall in the upper hall. The cost is £6,500. The Business Manager was a little concerned that the money for the wall may not be available in the funds as discussed with Asif recently.

- Mr Rai stressed that we live in a world of more for less. Cuts are being experienced today and therefore the work of the PTA becomes an essential. He raised his fear that the time we need the funds the most will be when they are most at risk.
- There are new arrangements at the start of the school day where parents are asked to move away from the line.
- Parking is still an issue. One local parent has taken photographs of cars and they will be shared with parents shortly.
- Mr Rai would like the PTA to be aligned with the April to April budget cycle. It would make the management of the funds easier.
- Mr Rai asked how the half day at the end of term worked for parents. A show of hands indicated that it worked for most people although for a few people the logistics proved to be a problem (where they had children at different schools for instance).

The context for the decision was mainly around:

- Parents having requested, over time, a shorter day in line with other schools (primary and High) so they could get away before traffic set in
- An incentive for pupils to attend on the last day – attendance can drop, historically
- An opportunity for school staff to prepare / clear classrooms at the end of term
- The teacher recruitment / retention is a possible – and as yet untested – by-product and not really the key motivation.
- The Enabling Enterprise scheme nurtures entrepreneurial skills. The PTA confirmed they were happy to support (approximately £6k)
- The idea was discussed of creating the opportunity for parents to donate towards specific items, maybe through Just Giving. In addition, there may be parents whose children are leaving school who may also want to donate.

The PTA voted and confirmed their support of the principle of supporting upgrade of the IT equipment.

The PTA voted and confirmed their support for funding the climbing wall and Enabling Enterprise scheme.

The chairs concluded the meeting by thanking all for attending and urged anyone who would like to get involved to go to the website: <http://montpelierpta.org.uk/>

## Montpelier PTA Financial Report – March 2017

Financial Summary (Profit)	2017	2016	Variance	
	£	£	£	%
School Disco	3,600.00	3,754.29	- 154.29	-4%
International Food fair	1,510.43	2,029.64	- 519.21	-28%
Christmas Cards	-	1,267.37	-1,267.37	100%
October 2016 Non-Uniform Day	617.00	604.85	12.15	100%
February 2017 Non-Uniform Day	487.67	512.85	- 25.18	100%
<b>Net</b>	<b>6,215.10</b>	<b>8,169.00</b>	<b>-1,953.90</b>	<b>-27%</b>

### Financial activities related to the Quiz

#### Sponsorship Received

Hunters Estate Agency

500.00

### Previous pledge award to the school

2016 Pledge paid in October 2016

£20,587.00

2017 Pledged Award

£18,000.00

2017 Funding Requests

- Poly Tunnels (Used for Growing Plants)
- Sound panelling for Hall
- New Tables Sizes to be determined i.e. 10 / 8 / 6 eater)
- Paint a track on the junior playground to promote "Walk-A-Mile-A-Day" - Cost to be determined
- Chickens on site
- Fencing

### Cash in Bank

As at the end of February 2017

44,091.00

### Upcoming Events

**2016  
(Profit)**

£

Quiz Evening

2,180.04

Music Evening

77.60

Overall there has been a decrease in profits of **£1,953** for the same events above when compared to last year. This is mainly due to the reduction of income as a result of no Christmas cards being sold this year and also due to the lower profit made at this years' International Food Fair.