

Minutes of the PTA Meeting

16th October 2013

Apologies: Emma Gladwell, Anna Wood, Candace Neye, Mel Sturge, Tamsin Connett, Mrs Field

2013-2014 Elections

The 2013-2014 elections were held and the following appointments made:

- Chairs – Jane Hillmen and Emma Gladwell
- Treasurers – Tobias Morris and Milena Bazelkova
- Secretaries - Jacqueline Shakespeare and Zubuya Ali
- Social Coordinators – Mark Phillips and Shreya Parekh, Shadows Social Coordinators - Rashmi Patel and Finola Kendall
- Publicity officers – Alan Outten and Nisha Lahiri
- Class Rep Coordinators – Tas Outten and Nada Chowdhury

Event Update

- The International Food Fair will be on Friday 25th October, lots of helpers are needed – Naglaa asked that people contact her if they are able to assist
- Selma Ahmed will help Naglaa to coordinate the International Food Fair and also the food at the School Fete
- Non-uniform day is also on Friday 25th October
- The Disco will be held on Friday 6th December
- Delia Alfonso and Zubuya Ali will develop the 2014 calendar

Financial Report

- The 2011/2012 accounts have not yet been submitted due to the fact that there was a change of Treasurer mid-year as the former Treasurer left the school in early 2013. The accounts are being prepared using records compiled by the former Treasurer, in his absence. There is £7k that has not yet been accounted for i.e. we have £7k more than is particularised in the events records. There is no suggestion of any wrong doing, just a lack of detail in the records as far as the current Treasurer and Accountant can understand them. No penalty from the Charities Commission is expected for the late report to them, but the £7k must be reconciled before the accounts are submitted.
- £11,733.76 of funding was ratified for 2011/2012 (includes spend for hall projectors and train repair)

Head Teacher's Report

- £18,664.60 was spent, up to and including 16th October (previously approved by the PTA Committee). This includes specifically:

Sovereign – Autumn 2013	Jnr Playground equipment	£5,359.67
3PL 2012/2013	Mathletics	£2,520.00
PeopleWiz Ltd	Parentmail Subscription for 3 years	£3,837.00
Living Eggs Summer 2013	Reception chicks	£275.00
Kid Science LTD – Mad Science Summer 2013	Workshops – whole school	£2,320.50
Huge Designs 2012-2013	PTA calendar 2013	£1,694.00

BoboFunnco Ltd – Summer 2013	Year 6 balloon release	£98.33
Summer Term Trips	Support to met shortfall of voluntary contributions	£2,560.10
Total		£18,664.60

- The Committee pledged £9,026.68 for future costs against the Year 6 France trip, Parentmail, Science Week etc.
- Mr Rai highlighted that only 30-35% of parents pay for school trips. The PTA will continue to support the funding of school trips. However, it cannot be assumed that the PTA will pay the shortfall created by 65-70% of parents not paying for their childrens' school trips. Going forward, Mr Rai will decide on an individual basis whether he will approach the PTA to pay for shortfall associated with school trips.
- £4k of funding was approved by the PTA to buy new books. The committee requested that the school talk to Pitshanger Bookshop about buying through them (thereby supporting the local community). The owner has confirmed previously that she will endeavor to match Amazon costs.

AOB

- Class Reps are encouraged to use Parent Mail for any messages that are PTA related. In order to send a message via Parentmail, an email needs to be sent to Diane Trebble at d.trebble@montpelier.sch.uk.
- Tobias Morris suggested holding workshop on 'Parenting in a Digital Age'. This was well received by the PTA and Tobias agreed to contact the Consultancy to discuss content and costs.
- Ramadan begins on 28th June, the provisional date for the Summer Fete has been set as 14th June.