

Parent Teacher Friends Association – PTFA Annual General Meeting

DATE: 10 October 2023	TIME: 18:30
LOCATION: Montpelier Primary School	

Attendees (present in person):

- Mrs Garofalo
- Mrs Bracken
- Aasif Ebrahim
- Mouncef Bencherif
- Kitty Wong
- Paola Kennedy
- Claire Jones
- Gaurav Maleri
- Sabrina Ashraf
- Tara Chandler
- Helen Jones
- Zainab Alzarrad
- Meital Gantchoula
- Monica Visani Scozzi
- Larissa w. Grazziotin
- Linda Skaikav
- Pinder Kaur
- Laurie Nitschneider
- Christos Skouroumounis
- Lynelle Howson
- Zainab Agha
- Beata Szocs

Minutes	
No.	Agenda Item
1.	<p>Introduction to Parent Teacher Friends Association - PTFA</p> <p>Attendees present in person introduced themselves.</p> <p>Chair welcomed attendees in person and online. Then introduced the meeting.</p>
2.	<p>Minutes of the Annual General Meeting held on 1 Nov 2022</p> <p>The minutes of the previous meeting were reviewed and approved.</p> <p>No alterations made.</p>
3.	<p>Chair's Report for 2022/2023</p> <p>It is vital that everyone present becomes ambassadors for the important work of the PTFA. We need to rally and encourage support of the events put on by the PTFA. Parents need to be encouraged to put the PTFA events in their diaries.</p> <p>There will be another super competitive Quiz Night in March. This is great fun for the adults.</p> <p>We are seeing an increase of costs and therefore need to prioritise in working together to raise the money the school needs to enrich the school experience of our children.</p> <p>The financial figures will show that the Christmas Disco is one of the largest fund-raising events alongside the Summer Fete. However, if there are no parents coming forward to run this event there will be no Christmas Disco and the children will be disappointed.</p>
4.	<p>Financial Figures from the PTFA Treasury</p> <p>Fundraising Highlights:</p> <ul style="list-style-type: none">- Summer Fete - £21,295- Christmas disco £6,285- Sale of Legoland tickets - £2,884

	<p>- International Food Fair £2,531</p> <p>During the period of April 2022 – March 2023 the anticipated spend was £27,363 the actual spend was £26,268.</p> <p>The anticipated costs for April 2023 – March 2024 is a total of £30,184 and a potential total of £60,184.</p> <p><u>Pledge</u> All those present pledged to raise £25,000 for April 2023 – March 2024.</p> <p>It was noted that this will sustain the current curriculum activities the school has in place.</p> <p>Mrs Garofalo and Mrs Bracken comments: The school has seen an increase in those struggling with their mental health. There are no facilities available to the school. The CAMHS waiting list is astronomical therefore, the school would like to engage a counselling service that also provides drop-in sessions for parents. This service will be important to support the emotional needs of the children and their families.</p>
5.	<p>General Updates from Mrs Garofalo and Mrs Bracken</p> <p>Funding from the PTFA enriches the experiences of our children and would not allow us to otherwise do so.</p> <p>Mrs Garofalo and Mrs Bracken went through the breakdown of spending from April 2022 – March 2023.</p> <p>Licences such as Purple Mash and IXL support children at home and those who have been educated outside of the UK. They offer a whole school promotion of certain areas within the curriculum.</p> <p>School Comms, schools are battling with administration costs. There is an awful lot of work and therefore this contribution enables the school to keep parents and families informed.</p> <p>The school noticed a gap in their PE provision. Due to funding Reception now have dance every week and every year group gets to do a workshop over 6 weeks (4 hours of dance) with ESDA. This is invaluable.</p> <p>Year Books offer children a wonderful lasting memory.</p> <p>Isle of Wight – The school value the residential trip. Some children have never been to the beach or countryside. Last year 88 children went on residential trips and several children would not have been able to go without the subsidy.</p> <p>The school is pushing the trip shortfall. The school wants to do trips as they are an important part of the curriculum. Mrs Garofalo and Mrs Bracken are keen to challenge this shortfall.</p> <p>Curriculum Enhancement enables the school to buy extra books, instruments, and PE equipment. The school cannot continue to keep buying through the normal school funding. This funding enables the school to address the wear and tear in its equipment.</p> <p>Mrs Garofalo and Mrs Bracken noted a big thank you. The school have observed that it is the same people who are pushing the fundraising efforts. Special projects for 2023-2024 is to enhance the KS1 playground and counselling for children and parents.</p>
6.	<p>Election of the Committee</p> <ol style="list-style-type: none"> 1. Chair – Paola Kennedy 2. Treasurer – Aasif Ebrahim <ol style="list-style-type: none"> a. Co-treasurers – Beata Szocs and Gaurav Maleri

	<ol style="list-style-type: none"> 3. Secretary - Tara Chandler 4. Publicity Officer - Kitty Mitchell 5. Raffles and Lotteries Officer - Gaurav Maleri (co) 6. Summer Fete Lead - Zainab Agha and Beata Szocs 7. Christmas Disco Lead – Kitty Mitchell and Zainab Agha 8. Other Social and Events Leaders – Bake sale – Lynelle Howson 9. Grants Officer – Helen Jones 10. Shed/Shopping Manager – Truc Bishnani
7.	<p>Special Business – Vacancies Reviews and Future Activities</p> <p>Quiz Night confirmed for Friday March 8th 2024.</p> <p>International Food Fair is confirmed for Friday 3rd November 2023 and it also will be a non-school uniform day (£1 donation).</p>
8.	<p>AOB</p> <p>No matters raised.</p>